

HEALTH & SAFETY POLICY

Statement of intent

1. The policy of the Barningham Net Zero Community Interest Company is to provide and maintain safe and healthy operating conditions and environment for all our directors, volunteers and any other people who are directly affected by our activities, such as members of the community and the public with whom we interact.

Responsibility

2. Overall and final responsibility for health and safety for all activities, meetings and events organised by the Barningham Net Zero Community Interest Company lies with the directors.
3. Responsibility may be delegated to a named volunteer or contractor for a particular activity, meeting or event. The named individual will be responsible for ensuring that this policy is upheld.
4. For all activities, meetings, and events the responsible person will be named in advance and their name will be noted on all relevant risk assessments. All involved will be made aware of who is responsible for health and safety.

General arrangements

5. A risk assessment will be carried out before every activity, meeting and event carried out or organised by Barningham Net Zero Community Interest Company. This will include assessing risk as it relates to all aspects of the activity, meeting or event, including: venue; equipment; volunteers; attendees. Appropriate precautions will be taken to minimise hazards during all activities, meetings and events.
6. The Barningham Net Zero Community Interest Company may conduct regular activities, meetings and events, which may be held at the same venue or using the same equipment. In this case we will carry out a general risk assessment for the activity/event/venue/equipment/personnel. All general risk assessments will be reviewed at least once a year.
7. Risk assessments will take into account reasonable arrangements for first aid and fire planning.
8. All directors, volunteers, contractors and attendees will be made aware of the precautions they need to take as noted in the relevant risk assessment.
9. No director, volunteer or contractor will run an event or activity on their own, and at least two people should stay at an event until it is finished and the last attendees have left.
10. Barningham Net Zero Community Interest Company will hold Public Liability Insurance

Review

11. This policy will be reviewed every year

Date.....

Signature (Judith Lewis - Chair).....

Signature (Martha McBarron - Secretary).....